

Merton Council Sustainable Communities Overview and Scrutiny Panel



Date: 19 September 2023
Time: 7.15 pm
Venue: Merton Civic Centre

AGENDA

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Sustainable Communities Overview and Scrutiny Panel Membership

Councillors:

Stuart Neaverson (Chair)
Daniel Holden (Vice-Chair)
John Braithwaite
Mike Brunt
Anthony Fairclough
Dan Johnston
Nick McLean
Stephen Mercer
Marsie Skeete
Slawek Szczepanski
Martin Whelton
James Williscroft
Victoria Wilson

Substitute Members:

Caroline Charles
Edward Foley
Klaar Dresselaers
Samantha MacArthur
Max Austin

Note on declarations of interest

Members are advised to declare any Disclosable Pecuniary Interest in any matter to be considered at the meeting. If a pecuniary interest is declared they should withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter. For further advice please speak with the Managing Director, South London Legal Partnership.

What is Overview and Scrutiny?

Overview and Scrutiny describes the way Merton's scrutiny councillors hold the Council's Executive (the Cabinet) to account to make sure that they take the right decisions for the Borough. Scrutiny panels also carry out reviews of Council services or issues to identify ways the Council can improve or develop new policy to meet the needs of local people. From May 2008, the Overview & Scrutiny Commission and Panels have been restructured and the Panels renamed to reflect the Local Area Agreement strategic themes.

Scrutiny's work falls into four broad areas:

- ⇒ **Call-in:** If three (non-executive) councillors feel that a decision made by the Cabinet is inappropriate they can 'call the decision in' after it has been made to prevent the decision taking immediate effect. They can then interview the Cabinet Member or Council Officers and make recommendations to the decision-maker suggesting improvements.
- ⇒ **Policy Reviews:** The panels carry out detailed, evidence-based assessments of Council services or issues that affect the lives of local people. At the end of the review the panels issue a report setting out their findings and recommendations for improvement and present it to Cabinet and other partner agencies. During the reviews, panels will gather information, evidence and opinions from Council officers, external bodies and organisations and members of the public to help them understand the key issues relating to the review topic.
- ⇒ **One-Off Reviews:** Panels often want to have a quick, one-off review of a topic and will ask Council officers to come and speak to them about a particular service or issue before making recommendations to the Cabinet.
- ⇒ **Scrutiny of Council Documents:** Panels also examine key Council documents, such as the budget, the Business Plan and the Best Value Performance Plan.

Scrutiny panels need the help of local people, partners and community groups to make sure that Merton delivers effective services. If you think there is something that scrutiny should look at, or have views on current reviews being carried out by scrutiny, let us know.

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Agenda Item 3

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SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY PANEL

26 JUNE 2023

(7.15 pm - 9.40 pm)

PRESENT Councillors Councillor Stuart Neaverson (in the Chair), Councillor Daniel Holden, Councillor John Braithwaite, Councillor Michael Brunt, Councillor Anthony Fairclough, Councillor Dan Johnston, Councillor Nick McLean, Councillor Stephen Mercer, Councillor Slawek Szczepanski, Councillor Martin Whelton, Councillor James Williscroft and Councillor Victoria Wilson

Dan Jones (Executive Director, Environment, Civic Pride & Climate), Paul McGarry (FutureMerton Manager) and Lucy Owen (Executive Director of Housing & Sustainable Development)

1 APOLOGIES FOR ABSENCE (Agenda Item 1)

Apologies were received from Cllr Marsie Skeete (Cllr Caroline Charles as substitute).

2 DECLARATIONS OF PECUNIARY INTEREST (Agenda Item 2)

There were no declarations of pecuniary interest.

3 MINUTES OF THE PREVIOUS MEETING (Agenda Item 3)

Panel members confirmed that these were a true and accurate record of the previous meeting.

Matters arising - Action log to be circulated.

4 EXECUTIVE DIRECTOR INTRODUCTIONS (Agenda Item 4)

The Chair invited the Executive Directors to introduce themselves to the Panel and give an overview of their priorities/challenges and what they would like to achieve in post.

Lucy Owen, Executive Director of Housing and Sustainable Development.

My priorities are to deliver the new council plan, get underway with building 400 affordable homes, look at regeneration of Morden Town Centre and the borough more widely.

Dan Jones, Executive Director of Environment, Civic Pride and Climate.

Key areas are waste collection, street cleansing, parking, highway maintenance, parks, trading standards, regulatory services, climate agenda, leisure, culture, and libraries.

My priorities will be bringing the street cleansing service back in-house over the next few years, as well as commissioning a new waste collection service and delivering on the Borough of Sport ambition.

5 BOROUGH OF SPORT (Agenda Item 5)

Cllr Caroline Cooper-Marbiah, Cabinet Member for Sport and Heritage, introduced the item.

Being London's Borough of Sport is one of the administrations' priorities. The aim is to ensure that residents, particularly under 16's and over 65s, and those who are from less affluent communities, are more physically active and have access to physical activities at least once a week, and therefore gain the health, social and economic benefits which come from being physically active. This includes sporting activities, walking, cycling, dance – anything that gets residents moving.

In response to questions:

- A bespoke Borough of Sport Get Active portal and activity finder is in development.
- We are currently exploring ideas of installing a running track in Morden.
- In terms of measuring success, measurements will include whether activity is increased borough wide, whether all age groups are involved etc and we will compare and benchmark against London Sport.

Following the proposal of a recommendation for a Facilities Strategy, the Executive Director for Environment, Civic Pride and Climate assured the Panel that the development of a Facilities Strategy has been commissioned and work is underway. This panel supports the development of such a strategy and requested that this be noted formally in the minutes.

ACTION: Dan Jones, Executive Director for Environment, Civic Pride and Climate, to investigate whether consultation results can be published.

6 ELECTRIC VEHICLE TASK GROUP REPORT (Agenda Item 6)

The Chair invited Cllr Laxmi Attawar, Chair of the Electric Vehicle Charging Task Group, to introduce the report.

Cllr Attawar explained that the task group have made a set of recommendations to help shape the electric vehicle strategy for Merton.

The Cabinet Member for Transport confirmed that on the 19th of June, Cabinet agreed for the recommendations to be rolled into the EV charging strategy.

In response to questions:

The task group met with the Cabinet Member for Transport and Future Merton officers, alongside seeking input from TfL and Gul-E, and looking at practices in other Boroughs.

There will be an opportunity for pre-decision scrutiny of the EV strategy.

7 COMMUNITY TOILET SCHEME (Agenda Item 7)

Cllr Stephen Mercer presented his report and provided an overview of the work undertaken to produce the report, the costs of toilet provision, and the need for a properly funded Community Toilet Scheme.

The Chair invited Julie John from 'More Loos for Merton', supported by Age UK, who explained that More Loos for Merton was established in response to the dire situation in the borough. Julie John drew the Panels attention to Appendix 1 in the report – visits to toilets in the borough.

More Loos for Merton wholeheartedly endorse the reports recommendation and the highlighting of the issue. Council premises should be a beacon and lead by example. We need to bring the voluntary sector on board, work with GLA to make it a statutory duty. This matter affects everybody, not just the old and it can have detrimental effects on health such as dehydration to avoid having to find a toilet. Geographical issue across the borough, Parks/greenspaces also need toilet provision. More Loos for Merton are happy to support by keeping an eye on toilets.

Cllr Eleanor Stringer, Cabinet Member for Civic Pride, congratulated and thanked Cllr Mercer on his report. The current scheme has expired, and we agree it needs to be refreshed. Cllr Stringer also agreed that council buildings need to be included and communications need to be improved but a feasibility study will need to be undertaken to look at this.

A Member asked if street sweeping comes back in house, could the duties include opening public toilets? The Executive Director agreed to look at the feasibility of this suggestion and to look at routes and implications of such.

The Panel moved to vote on the report's recommendations. All Members voted in favour and RESOLVED to send the following recommendations to Cabinet.

Adequate provision of toilets for public use should be recognised as an essential aspect of Merton's public health policy, the fulfilment of which is a matter of civic pride.

Merton should work with London Councils and London Assembly Members to argue that the provision of toilets available for public use should become a statutory duty on local authorities, to be supported by ring-fenced government funding. In addition, it should act in anticipation of a statutory duty, commit funding for such provision and ring-fence it until 2026.

Merton's existing Community Toilet Scheme (CTS) has failed. The CTS should be relaunched and adequately resourced to ensure it is effective and serves a useful purpose.

How should the new Community Toilet Scheme be operated in order to make it successful and enduring? The evidence suggests the following:

- (i) To demonstrate its commitment to Merton, the Council should take the lead by being the first to pledge its assets to the new CTS. Public sector organisations like the NHS should then be asked to pledge their assets, followed by the voluntary sector and not for profit organisations e.g., churches. No payments are proposed.
- (ii) Use case studies from Wimbledon and other London boroughs with successful CTS's to demonstrate the value of toilet provision in attracting customers to town centres as retail and leisure destinations, especially holders of the "grey £" who are otherwise likely to stay at home.
- (iii) The need for toilets in each town centre should be mapped based on footfall and compared with existing provision. A plan should be drawn up to address the shortcomings, using information such as the audit carried out by Age UK in Merton (AUKM) to identify potential members for a new CTS.
- (iv) In seeking candidates for a new CTS for Merton, learn from the membership profile of successful CTS's such as Richmond, and select pubs, supermarkets and larger retailers likely to provide high quality facilities for their customers.
- (v) Examine the strengths and weaknesses of each town centre to decide how best to present the positive case for CTS membership. Payment may be more influential in some town centres than others. The Mitcham Society's Response to the online survey was unfortunately received late but has been considered and is included in the report as an appendix.
- (vi) Employ signage, print and on-line channels to build awareness and usage of the new CTS
- (vii) Payment for enrolling businesses into the CTS can be used selectively and proportionately, to ensure coverage where there would otherwise be gaps
- (viii) It cannot be assumed that the CTS concept is familiar or understood, so a new scheme for Merton will require extensive publicity when it is launched to build awareness. Assurances of hygiene and cleanliness will be needed to win acceptance, especially among the vulnerable groups who have the most to gain from the scheme
- (ix) Given the evidence of commitment of volunteers to improving toilet provision in Merton, the opportunity should be given to involve them in the ongoing monitoring of the standards of toilets maintained by CTS members in Merton. In addition, Councillors should be encouraged to "buy into" the CTS in their own wards by publicising it to their residents and visiting their CTS members. The Council's formal Scrutiny processes can be used to check the development and performance of the new CTS.

Maintain pressure at the highest level, using all levers available to ensure TfL honours its commitment to the feasibility study to restore toilets at Morden station, and press for the reintroduction of provision as a matter of urgency.

Explore the use of the licensing system to make the grant of late-night licences conditional upon access to staff toilets for delivery drivers.

Information published on CTS members must clearly indicate the type of facilities available, particularly in relation to disabled users. As the leader of place and principal driver of the new CTS, the council should review its property assets in Merton to identify one or two realistic potential candidates for accommodating Changing Places Toilets (CPT's), related to the areas of greatest need.

Look for opportunities to amend Supplementary Planning Documents (SPDs) that would encourage businesses to join the CTS when applying for planning permission. Consider the use of CIL funds to provide public toilets in vacant town centre premises where the CTS fails to achieve adequate coverage. Instruct the Planning department to use S106 agreements to ensure more than minimal provision in new developments.

8 PERFORMANCE MONITORING (Agenda Item 8)

The Executive Director of Housing and Sustainable Development outlined the slightly different format and narrative and explained that performance monitoring is being looked at corporately and how it can be aligned with the new directorates.

A Member asked why very few fines are being issued for not parking appropriately. Head of Future Merton to speak to Parking Team. Potentially could be down to the need for photographic evidence from a council camera.

Officers looking at whether CRP 044 'parking services' target should be regularised down as it is consistently underperforming .

9 WORK PROGRAMME (Agenda Item 9)

The work programme was agreed.

10 TASK GROUP DISCUSSION (Agenda Item 10)

The Panel discussed suggestions received for task groups.

Suggestions included:

- Retrofitting SUDS - This would include a focus on raingardens and look at expanding to other areas, work done in Raynes Park, including on some of the housing estates.
- Accessible streets. A review of how Merton can ensure our streets are inclusive to the needs of all users.

- Living together in close proximity. How can Merton support residents to resolve 'neighbour disputes. Covering all sorts of things relating to SC – environmental health, noise, waste in gardens, abandoned homes and vehicles, anti-social behaviour.

The Panel moved to a vote with 9 votes in favour of a task group on 'Retrofitting in the borough' looking at what we can do as a Council to increase resident awareness about the opportunities, funding, and support available for retrofitting their homes.

There is government funding and other sources available that residents, housing associations and landlords can draw upon for retrofitting but it's very difficult to understand what you can qualify for and what the criteria is.

Sustainable Communities Overview & Scrutiny Panel

Date: 19 September 2022

Subject: Mitcham Town Centre Manager / Mitcham Regeneration Update

Lead officer: Lucy Owen, Executive Director for Housing and Sustainable Development

Lead member: Cllr Eleanor Stringer, Cabinet Member for Civic Pride

Contact officer: Mark Warren, Mitcham Town Centre Manager,
mark.warren@merton.gov.uk

Recommendations:

- A. That the panel note the range of activities underway to support Mitcham Town centre.
-

1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1. This report has been made to provide an update with the ongoing work being produced to regenerate Mitcham town centre.
- 1.2. There are multiple council teams working to support the town centre. This report focusses on the work the Business & Economy team within FutureMerton are delivering, however due to the collaborative approach taken across the council there are inevitable crossovers across what is being delivered. This report provides a summary of relevant work being co-ordinated by other teams, however if more detailed information is needed, the relevant teams should be approached.
- 1.3. The appointed Mitcham Town Centre manager started 24th July 2023 and has been seconded from an urban design officer role from the Future Merton team. The Mitcham Town Centre manager role has been funded from the Council's Civic Pride fund for 3 years with the possibility of extension subject to review.
- 1.4. The Business & Economy team are undertaking multiple work streams with particular emphasis on the 'Mitcham Matters' public consultation, see section 2 for further details.

2 DETAILS

Mitcham Town Centre Partnership Action Plan

- 2.1. The Mitcham Town Centre Partnership Action Plan is being coordinated by Safer Merton. Following ongoing concerns and issues raised by residents, the purpose of the plan is to collectively work together with relevant teams in responding and tackling these concerns by providing enhanced visibility and community reassurance and increased community engagement. A review meeting on the 15th September will provide an update on the Council activity, alongside the Policing plan, and assess ongoing response.

2.2. The action plan is a targeted piece of work to enhance the Councils presence and activity in Mitcham Town Centre. It focuses on the main issues raised by residents in the area and was undertaken within a 3 week period. After the 3 weeks the activity will be reviewed, and a longer-term approach is developed and feed into ongoing work such as the Mitcham vision statement and other future implemented projects.

Mitcham Matters public consultation

2.3. Upon news of Morrisons vacating Mitcham town centre, the Council initiated a consultation on the future of the town centre. The consultation ended on 31 August 2023. Its aim was to obtain feedback from local people about what they want for the future of Mitcham Town Centre to help shape the roles of two new roles that the administration was already in the process of introducing, the town centre manager and market manager. There was a strong push to reach as many residents in and around the town centre, particular those who rarely or never use the town centre even though it's local.

2.4. The consultation was promoted using a variety of methods, both in person and online. FutureMerton were present at the Mitcham Carnival and held a consultation launch event on the market square on 26 May 2023. At both events we directly engaged with 63 people and often had in depth conversations about the challenges and opportunities Mitcham has. The consultation was also promoted with the help of ward councillors, the MP, online via the council's social media channels as well as utilising digital advertising boards around Mitcham.

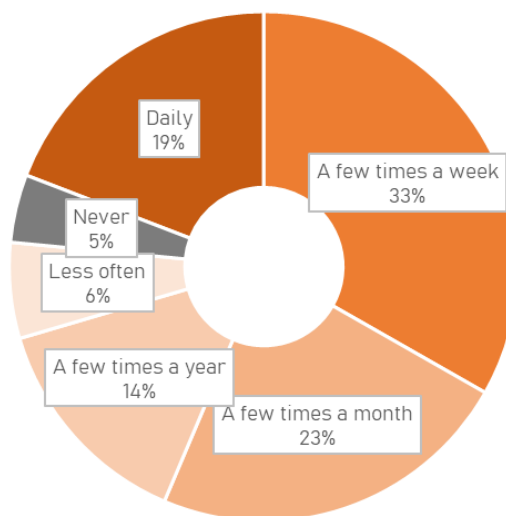


2.5. In total 691 respondents participated which exceeded our expectations when based on other consultations. This is a clear indication that Mitcham residents are engaged with the town centre and there is an appetite to make

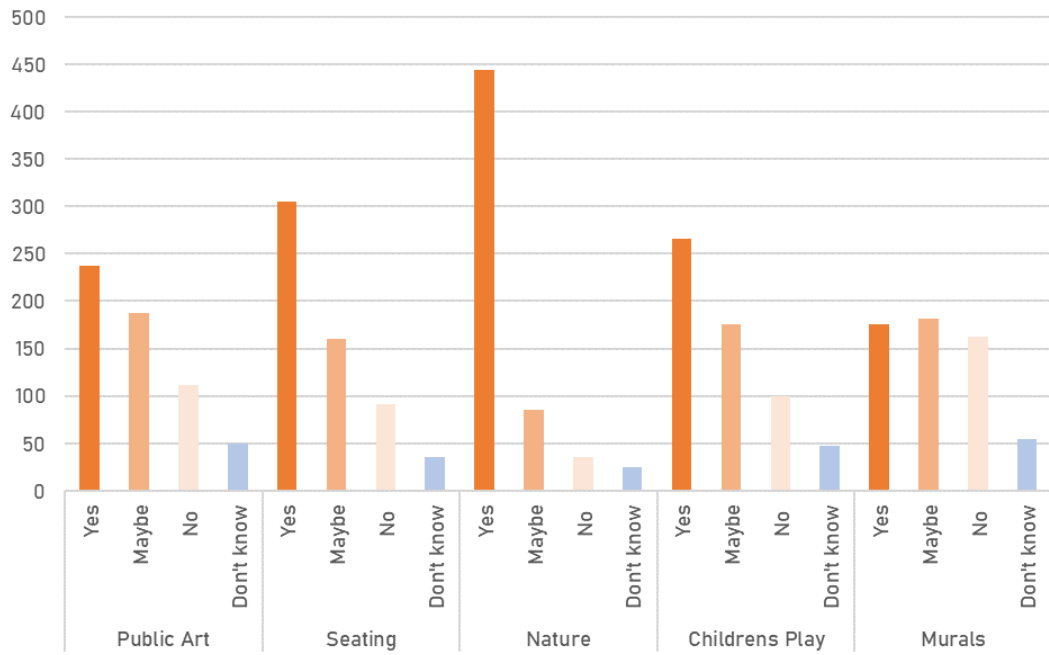
improvements. Although we received many responses, the data collected indicate that under 25's were poorly represented.

- 2.6. The consultation feedback is now currently being analysed and will directly inform the objectives set for the town centre manager and the market manager as well as the overarching future direction of Mitcham town centre.
- 2.7. Some immediate interventions have taken place already or are being planned for. These are typically around general maintenance of the public realm and respond to early feedback from the consultation as well as conversations from historic public consultations.
- 2.8. Longer term interventions will be planned in direct response to the consultation feedback from local residents that seek to strengthen and celebrate the existing qualities and character Mitcham has already. Many of these interventions will require significant planning and depend on many external factors, such as seeking permission from private landlords.
- 2.9. The outcome and analysis of the consultation will form a 'Vision Statement' or similar that sets out objectives and priorities for the shorter and longer term vision of the town centre. This document will provide a positive and unified vision for Mitcham that will reflect the diverse demographics it caters for. The indicative timeline to complete the consultation report is early October, and the 'Vision Statement' or similar will follow with an indicative timeline of the end of the year. The timing is based on the procurement of the market manager who will have an input into this document. More details on the market manager can be found below.
- 2.10. A high-level overview of the consultation responses can be found below. Please note that the results shown are crude and do not take into account further analysis on how this relates to specific demographics and feedback obtained from the comments boxes that will need careful review.

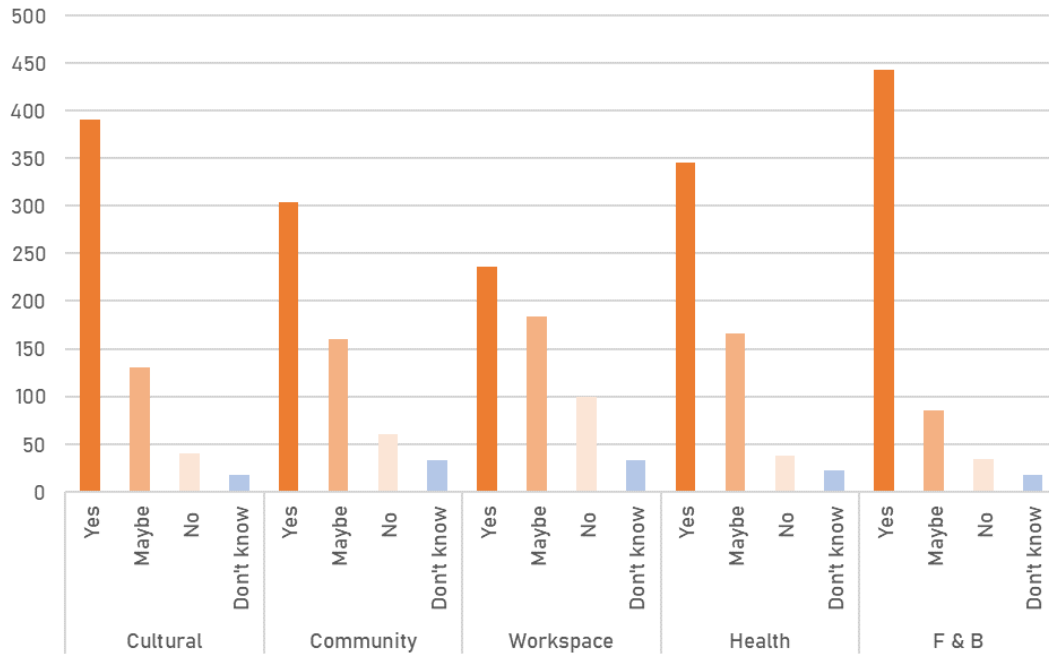
How often do you visit Mitcham Town Centre?



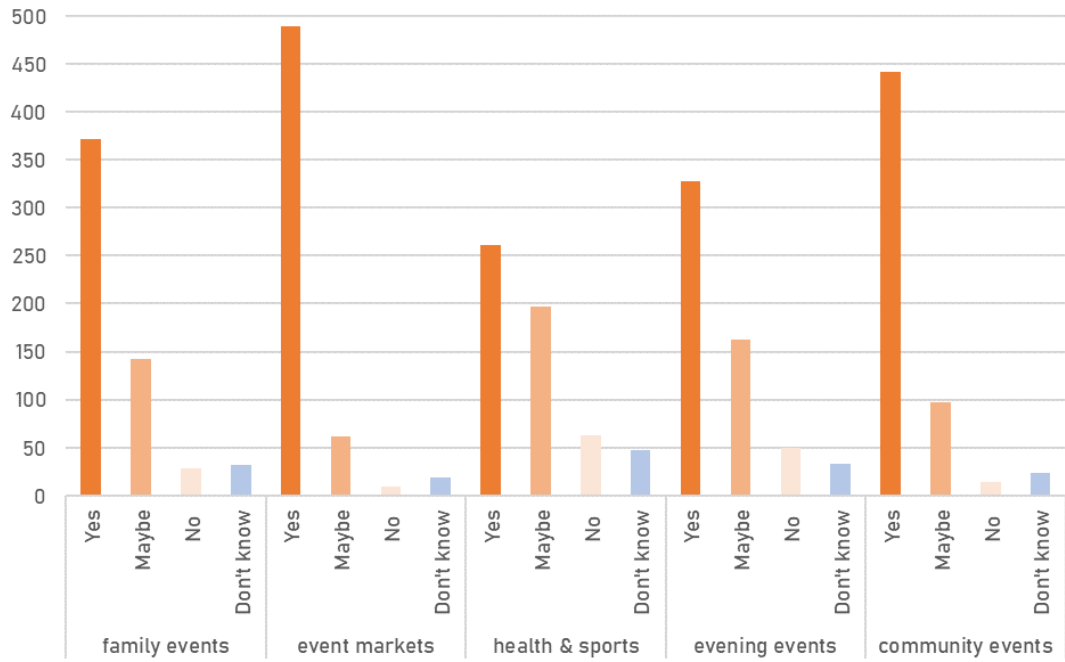
Q1. What would improve the public space?



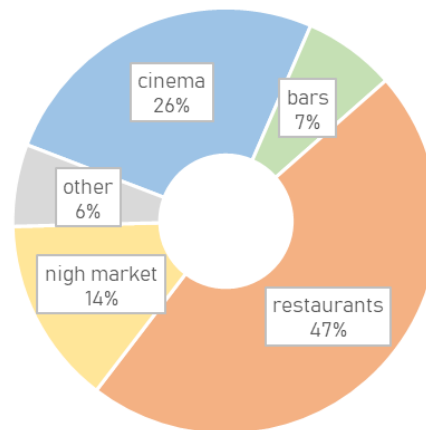
Q2. What uses would you like?



Q3. What would you like in the market square?



What would you most likely use after 6pm?



2.11. Additionally, feedback from other relevant and/or previous consultations will feed into the statement. Such as 'Your Merton' engagement in 2021, recent community safety activities and work undertaken in the 'Borough Character Study SPD' consultations. We will be working closely with other council teams to ensure that the vision statement carefully considers Mitcham through different lenses.

- 2.12. The consultation will be fed back to all teams that support Mitcham Town Centre and be made available online.

Market Square Manager and activities

- 2.13. Alongside the Town Centre Manager, the administration took the decision to hire a Market Square Manager to revitalise the market area at the heart of the town centre. This area had been redeveloped with capital funding from the Rediscover Mitcham Programme back in 2014/18 but without dedicated resource to promote and develop it, the market had dwindled to a few stalls.
- 2.14. The Invite to Tender (ITT) document for the Market Manager role has now launched. The projected start date for this new role is end of November/December. This role is pivotal in promoting and managing the market square. The ITT has been heavily informed using early feedback from the 'Mitcham Matters' consultation where residents expressed that the market square is more than a market and should hold events also.
- 2.15. Future Merton are also working on a 'business friendly licencing' pilot which attracted grant funding to support short term intervention around the Fair Green and market square; seeking longer term arrangement with market management to promote a range of events and activities in these spaces.
- 2.16. Working with the Sport and Leisure Team at the Council, we are in dialogue with organisations to provide free and inclusive wellbeing activities on the Market Square and Fair Green as part of the plans for Merton to become London's Borough of Sport. These activities will have an emphasis on making exercise accessible, encouraging users to become part of a supportive community that helps create healthier lifestyles.
- 2.17. One major challenge Mitcham town centre faces is its moderate public transport accessibility level (PTAL). It is important that active modes of transport, such as cycling, are promoted and any barriers that are preventing people from cycling are addressed. We have spoken with 'Dr Bikes' about the potential of hosting a mechanics workshop event on the market square to teach local people how to fix bicycles. This is ongoing. We will also be seeking to promote 'Dr Bikes' one-to-one riding sessions that help people build confidence when riding on the road. The aim is to make people feel better equipped to cycle to the town centre.

Public realm improvements

- 2.18. Based on early analysis and previous feedback from historic consultations, some immediate work has already been, and being, planned that has been based on previous feedback from the public, such as general maintenance of vegetation, street cleaning and decluttering the public realm alongside day to day enforcement.
- 2.19. In summary the public space team have:
- (i) Removed duplicate old bins that were causing obstruction and visual clutter

- (ii) Tree works to commence week commencing 18th September.
- (iii) Cutting and pressure washing of the Sibthorpe Road central reservation are being planned and awaiting traffic management dates working around other utility company requests.
- (iv) Sibthorpe Road car park raised beds are planned for improvements for late October.
- (v) Mitcham Town Centre clocktower garden are awaiting initial designs and improved planting plans but will be a winter works projects with an aim to commence October 2023 - February 2024

2.20. Mitcham based youth focused design studio, POoR collective, was successfully awarded NCIL funding to design and deliver a mural on Brickfield Road at the end of 2021. Due to a series of unforeseen delays, the work has finally been completed on 13 August 2023. The mural was designed in collaboration with MA architecture students. It contains many symbols that represent the heritage of Mitcham. It provides a more welcoming backdrop to the Community Orchard and southern entry point into Brickfield Road adjacent to the Mitcham gas works site.



Longer term planning

- 2.21. We have started to engage with local businesses to see how they can support the regeneration of Mitcham Town Centre. To date, Poundland have in principle agreed for their hoarded windows to become an art project subject to the design and fixtures required. These hoardings form an inactive street frontage on London Road and fall victim to graffiti.



Vacant shops: Officers are engaging with operators to understand their requirements to take on a temporary space, such as a boxing gym and creative studios. We are also engaging with other operators such as to create a series of cultural events and activities that can take place within the town centre. Please note that the use of vacant shops will rely on gaining permissions from the relevant landowners.

3 ALTERNATIVE OPTIONS

- 3.1. None for the purpose of this update report.

4 CONSULTATION UNDERTAKEN OR PROPOSED

- 4.1. See section 2.1 onward for details of consultation undertaken.

5 TIMETABLE

- 5.1. Consultation feedback report, including short, medium and long term actions, October 2023
- 5.2. Appointed market manager, November/December 2023
- 5.3. Mitcham Vision or similar, January 2024
- 5.4. The consultation report will result in a series of actions that respond directly to residents feedback. As this is ongoing work, there are no detailed

timescales yet, however these will be developed after the consultation report is finalised.

- 5.5. Please note that many of the longer term and strategic interventions will rely on engagement with land owners and operators and therefore programming these may be unpredictable.

6 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS

- 6.1. The above workstreams are funded by exiting resources in the FutureMerton team supported by the Council's Civic Pride fund.
- 6.2. The consultation report and/or the Mitcham vision statement may identify further actions which may require additional growth funding given their ambition. We will try to maintain this within the existing Civic Pride budgets where possible.

7 LEGAL AND STATUTORY IMPLICATIONS

- 7.1. None for the purpose of this report.

8 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS

- 8.1. None for the purpose of this report.

9 CRIME AND DISORDER IMPLICATIONS

- 9.1. None for the purpose of this report. There is a separate community safety action plan to address these matters.

10 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS

- 10.1. None for the purpose of this report.

11 APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT

- 11.1. None

12 BACKGROUND PAPERS

- 12.1. None

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Sustainable Communities Overview & Scrutiny Panel – Action Log 2023

Area	Recommendation	Status	Officer notes	Cabinet date
Tree Strategy (Idverde)	The Panel recommended that the Council's Tree Strategy is reviewed and updated to include how new trees are established and how all trees are maintained	Green	The tree strategy is currently being undertaken. The strategy will be delivered in two parts with the first phase concentrating on Council-owned assets, maintenance regimes and risk management. The second phase will take into context private tree assets, planning considerations and the wider urban forest.	09.11.2021
Green Spaces	The Panel recommends that the Council create an overarching Green Spaces strategy in line with the Council's climate commitment and with a focus on community wellbeing	Amber	Cabinet Member updated at 19.01.23 that there has been a delay- it links to the wider green strategy across London. We're waiting for that guidance so that we can ensure we are feeding into a pan London approach.	09.11.2021
Idverde	The Panel recommends to Cabinet that the Council should consider developing a 'One Stop Shop' web-based reporting system to make it easier for our residents to report any issues relating to parks, waste and public spaces in one place and bring an update on this to the SC Panel AND To display signage in parks informing residents on how to report issues and express their views	Amber	Cabinet Member updated at 19.01.23 that Fix my street/reporting will be extended to parks and green spaces.	09.11.2021
Idverde	The Panel requested quarterly updates from officers on the performance of Idverde (as part of the standing performance monitoring item)	Amber	The Assistant Director for Public Space committed to meeting with Chair to agree on how performance will be reported to the Sustainable Communities Panel going forward e.g., a dashboard overview.	09.11.2021
Idverde	The Panel requested Cabinet identify timescales for the Idverde recommendations. Cabinet Member agreed to return to the Panel with	Amber	Add Idverde item to agenda - Autumn 2023.	N/A

Area	Recommendation	Status	Officer notes	Cabinet date
	timeframes for these, with the caveat that the timeframes presented back could change.			
Flooding	The Thames Water independent review of the flooding to be shared with the Panel once received.	Green	Presented to 23 February Panel. Thames Water to be invited to future panel.	N/A
Tenants Champion	See reference for full details.	Green	Cabinet response here: https://democracy.merton.gov.uk/documents/s48404/Housing%20enforcement%20and%20the%20tenants%20champion%20role%20002.pdf	19.09.2022
Fly tipping	Considering lack of access to disposal facilities is a driver, the Panel RESOLVED that "This panel requests Cabinet consider ways of bringing the collection of waste closer to the community	Green	The recommendation made by the Panel was welcomed by Cabinet and contributes to the existing developments being made to the service.	19.09.2022
Clarion Housing	This Panel recommends that it be a default procedure for all repairs to have before and after pictures.	Green		20.02.23
Clarion Housing	This Panel recommends that Clarion, at least once a quarter, help advertise the Resident Association meetings, including where and when they will be held, and that resident associations are allowed access to the communal boards for them to advertise these meetings.	Green		20.02.23
Clarion Housing	This panel request that Clarion report back on the improvements it makes to communications around repairs and update the panel at the next session they are due to report at.	Green		20.02.23
Clarion Housing	Clarion commit to review all their Merton properties with regards to retrofitting and improving their energy efficiency.	Green		20.02.23

Area	Recommendation	Status	Officer notes	Cabinet date
Clarion Housing	The panel recommends that Clarion undertakes a review of all empty or unused Community spaces so that some, if usable, can be allocated for use by resident associations.	Green		20.02.23
Clarion Housing	Clarion to review its protocols for communicating with freeholders and leaseholders on its properties with regards to complaints and repair response times.	Green		20.02.23
Clarion Housing	Recommend greater transparency published about individual estates data on repairs and the satisfaction rates from residents.	Green		20.02.23
Waste & Recycling	This Panel recommends that further details of the contract specifications for each service are brought back to a future Sustainable Communities Panel at an appropriate time.	Green		20.02.23
Waste & Recycling	That street sweeping schedules are published on the Merton website	Green		20.02.23
Waste & Recycling	That 'prioritising street sweeping after bin collection' should be included in the specification.	Green		20.02.23
Waste & Recycling	The Council continue the work already underway in support of Net Zero by 2030, ensuring that the waste collection contract agreed will state that the vehicle fleet needs to be carbon neutral by 2030.	Green		20.02.23
Waste & Recycling	The Panel requests that performance monitoring officers come up with a process for the Sustainable Communities Panel can feed in and scrutinise contract performance.	Green		20.02.23
Waste & Recycling	This Panel recommends that the Council introduces ward-based dashboards for identifying fly tip hot spots.	Green		20.02.23
Waste & Recycling	That the Cabinet Member for Local Environment, Green Spaces and Climate Change returns to the	Green		20.02.23

Area	Recommendation	Status	Officer notes	Cabinet date
	Sustainable Communities Panel once the Environment Bill and legislation has been published.			
School Streets	The Council explore the possibility for planters and particular features that make it clear it is a school street.	Green		19.06.23
School Streets	Cabinet to review the communication of zones including term times in school streets	Green		19.06.23
Active Travel	Cabinet looks at resourcing for and prioritise the walking and cycling master plan.	Green		19.06.23
Active Travel	Recommend to Cabinet that they examine any potential quick wins that are already identified and still relevant.	Green		19.06.23
Development Control	<p>Recommend an officer taskforce is established to:</p> <ol style="list-style-type: none"> 1. Scope opportunities to maximise and optimise current development control software. This would include opportunities to improve data quality. 2. Subject to available resource, and increasing returns to scale, implement improvement opportunities identified that support system migration. 3. Scope the resource and processes required to stand up a programme of work to: <ul style="list-style-type: none"> • Replace the current development control software • Iterating processes to improve efficiency and software utilisation following migration <p>Both with the aim of being compliant with the regulations following the Royal Assent of the Levelling up and Regeneration Bill.</p>	Green	Cabinet welcomed these recommendations and advised that an officer working group has already been set up to scope the replacement for the development control software, which will be looking at the opportunities for improvement and efficiency as part of the brief for this work.	19.06.23

Area	Recommendation	Status	Officer notes	Cabinet date
	The Panel also ask that the findings from the task group be brought back to the scrutiny in due course			
Homelessness	This Panel recommends supporting the council's plans to increase the amount of temporary accommodation through schemes such as the Empty Houses scheme which is coming forward.	Green	Cabinet welcomed these recommendations, and noted these recommendations are in line with current policy and are already being implemented.	19.06.23
Homelessness	The Panel recommends that the council do everything within its power to house people in Merton as a top priority and as close as possible to the borough. Also, to increase the procurement of accommodation through empty homes and capital lettings.	Green	Cabinet welcomed these recommendations, and noted these recommendations are in line with current policy and are already being implemented.	19.06.23
Call in – Traveller's site	This Panel recommends that the Director of Adult Social Care, Integrated Care and Public Health and the Cabinet Member for Housing and Sustainable Development arrange for inspection of the Brickfield Road site, to explore the issues raised by the Councillors who submitted the call-in.	Green	Cllr Judge has visited the site with officers to explore the issues raised.	19.06.23
EV charging task group	See reference for full details. Agenda for Cabinet on Monday 19 June 2023, 7.15 pm - Merton Council	Green	Cabinet agreed to the implementation and inclusion of the recommendations through the Electric Vehicle Strategy due to be written by Future Merton, working with the Cabinet Member for Transport	19.06.23
Community Toilet Scheme	See reference for full details. Agenda for Cabinet on Monday 18 September 2023, 7.15 pm - Merton Council	Pending	Scheduled for Cabinet 18.09.23	

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Sustainable Communities - Performance against Target – Q1 2023/2024

Members will note some differences in the format of the performance report for this quarter following on from the test example provided last quarter for consideration by Sustainable Communities Committee.

This report uses the format and performance measures from Corporate Performance reporting, therefore does not include the full list of service plan indicators.

Service areas across the two directorates have provided further context in a short narrative about performance in key areas for Q1.

Additionally, the Committee's feedback and suggestions on the approach below and future performance reporting is welcomed. If Members wish to see the full list of service plan indicators (as provided in previous reports), these can be provided.

Executive Summary

Highlights and successes

- Library usage continues to exceed targets, driven by customers accessing new services.
- Despite incredibly challenging circumstances, the target for households in temporary accommodation has been achieved, although the long-term trend is still upwards.
- Development management still overachieving its targets of applications determined on time.
- Backlog of planning enforcement cases continues to remain at a business as usual level.
- Building control continues to increase its market share, and now has 41% of the market, due to the improved service we are providing.

Issues and performance areas to improve

- Fly tip removal performance has improved considerably, but is still slightly below target, so additional focus is needed here to meet the target, including introduction of an evening fly tip crew.
- Parking services revenue remains below target due to structural changes in the market and post covid changes in usage, and is unlikely to improve, and forecasts of income are consistent with this reduced rate.

Environment, Civic Pride, & Climate Directorates' Narrative

In total, 73% (8 out of 11 Corporate KPIs returned for the Department), met target in Q1. 9% (1) of Corporate KPIs returned a Red RAG rating.

The **number of people accessing the library by borrowing an item or using a people's network terminal** is performing strongly. Active usage continues to exceed the target, and this is due to a strong response in performance following the pandemic in customers accessing new services including new health and wellbeing and digital services.

Strong improvement in **fly tip removal** performance compared to Q1 22/23 although still very slightly below the target of 95%. The introduction of an evening fly tip crew as part of the Service Improvement Notice (SIN) has contributed significantly in driving improvement in this area. Considerable improvement in **street reports rectified** compared to Q1 22/23 and very close to the target of 90%. The implementation of a weekly cleaning regime in the East of the Borough has resulted in a more responsive service as part of the SIN improvements.

Missed collections per 100,000 is below the target of 80 and improved from the 114 missed in Q1 22/23. The improvement in meeting this target, when compared to this time last year, is due to a better recruitment and retention rate for LGV drivers leading to a consistent workforce who know the collection routes in detail thus reducing the incidences of missed collections overall.

Our **average performance quality score** is also achieving target. Up from 4.95 in Q1 22/23 and exceeding the target of 4.9. There have been improvements across this area over the last 12 months, and the introduction of two distinct meetings, for operations and facilities has meant greater focus on the litter and cleansing workstreams by Idverde. LBM Staff continue to pro-actively monitor parks and greenspaces and pass feedback onto the team.

Housing & Sustainable Development Directorates' Narrative

100% of the Corporate KPIs returned for this Department achieved target in Q1.

Of the four measures, two have improved performance compared to Q1 in 2022/23. One KPI has decreased performance and one is stable compared to this period last year.



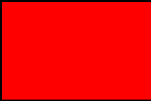



For **Households in temporary accommodation**, the target has been achieved in exceptionally challenging circumstances. The main issues are increasing demand and dropping supply across London and the south east. There has been new research published by London Councils which shows a 41 per cent reduction in the number of London properties available for private rent since the Covid-19 pandemic. With warnings that turbulence and supply constraints in the private rental market is worsening added to near-record levels of homelessness across the capital. In February Shelter published a report showing that evictions by s21 notice (which is the biggest cause of homelessness in Merton and London) are up 143% in one year.

There are also demands from people fleeing Ukraine and asylum seekers granted status in the UK. In August the Government is ending provision of accommodation in bridging hotels for refugees from Afghanistan which may see increased homelessness applications from this cohort of people seeking accommodation.

For **Homelessness Preventions**, (as noted above), there are significant supply issues in terms of private sector accommodation. The Council remains part of Capital Letters and is working with partners to look at ways of increasing supply. In June we had a Housing Options Open Day for those households in temporary accommodation and those facing homelessness to explore alternative housing options.

For **Planning Applications**, 7 major planning applications were progressed to an advanced stage, but not actually determined, in this period. The most pleasing aspect of this is that whilst the junior members of staff are supporting the principal planners on every current major planning application, gaining valuable experience, this has not come at the cost of a drop in performance around the minor applications, with 86% of these still being determined in time.

2023/24 Quarter 1 Measure Progress

KEY		
	Measure is on track	Measures RAG rated Green have achieved or surpassed target.
	Measure is off track with some issues to address	Measures RAG rated Amber are below target within an agreed tolerance.
	Measure requires strong action. An opportunity to improve performance	Measures RAG rated Red are below target beyond an agreed tolerance.
	Measure result and RAG was not received by deadline	Measure result is Not Yet Available
		Trend Arrows for Monthly Results: The short trend compares June 2023 performance to the previous month (May 2023). The long trend compares June 2023 performance with performance in June 2022.
		Trend Arrows for Quarterly Results: The short trend compares Q1 2023/24 performance to the previous quarter (Q4 2022/23). The long trend compares Q1 2023/24 performance with performance in Q1 2022/23.

Abbreviations List	
CRP	Service Plan measures identified as key to the Councils performance and reported to CMT
FOI	Freedom of Information
FY	Financial Year
KPI	Key Performance Indicator
Q1	Quarter 1
Q2	Quarter 2
Q3	Quarter 3
Q4	Quarter 4
RAG	Red, Amber, Green
SP	Service Plan measures are used to review and manage service level performance, plans and operational working

ECPC and HSD Performance Summary

In total, 80% (12 out of 15 Corporate KPIs returned), met target in Q1.

	Monthly	Quarterly	Total	RAG Total %
Green	10	2	12	80.0%
Amber	2	0	2	13.3%
Red	1	0	1	6.7%
TBC	0	4	4	
TOTAL	13	6	19	
RAG TOTAL	13	2	15	100%

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Compared to Q4 2022/23 returns, 7 RAG rated measures improved performance, 6 declined. One is stable.

Q4 2022/23 to Q1 2023/24 Progress	
Improved	Declined
CRP 119 / SP 558 Average Performance Quality Score (Litter and Cleansing Standards) (Quarterly)	CRP 044 Parking services estimated revenue (Monthly)
CRP 097 / SP 065 % Household waste recycled and composted (Monthly in arrear)	CRP 059 / SP 008 No. of people accessing the library by borrowing an item or using a peoples network terminal at least once in the previous 12 months (Monthly)
CRP 126 / SP 573 Number of refuse collections including recycling and kitchen waste (excluding garden waste) missed per 100,000 (Monthly)	CRP 103 / SP 454 % of fly-tips removed within 24 hours (Monthly)
SP 349 14 to 25 year old fitness participation at leisure centres	CRP 124 / SP 568 % of street reports rectified within the contract standard time frame (Monthly)
SP 405 No. Of Leisure Centre users	CRP 052 / SP 115 % of minor planning applications determined within 8 weeks or within agreed timescales
SP 523 % of repeat MARAC cases (domestic abuse) by volume	CRP 061 / SP 036 No. of households in temporary accommodation (Monthly)
CRP 051 / SP 114 % Major applications processed within 13 weeks or within agreed timescales (Monthly)	

Compared to Q1 returns last year (2022/23), 9 RAG rated measures improved performance, 4 declined and 2 are stable.

Q1 2022/23 to Q1 2023/24 Progress	
Improved	Declined
CRP 111 / SP 497 % ASB cases acknowledged within service timescales (Quarterly)	CRP 059 / SP 008 No. of people accessing the library by borrowing an item or using a peoples network terminal at least once in the previous 12 months (Monthly)
CRP 119 / SP 558 Average Performance Quality Score (Litter and Cleansing Standards) (Quarterly)	SP 349 14 to 25 year old fitness participation at leisure centres
CRP 044 Parking services estimated revenue (Monthly)	SP 405 No. Of Leisure Centre users
CRP 103 / SP 454 % of fly-tips removed within 24 hours (Monthly)	CRP 061 / SP 036 No. of households in temporary accommodation (Monthly)
CRP 124 / SP 568 % of street reports rectified within the contract standard time frame (Monthly)	
CRP 126 / SP 573 Number of refuse collections including recycling and kitchen waste (excluding garden waste) missed per 100,000 (Monthly)	
SP 523 % of repeat MARAC cases (domestic abuse) by volume	
CRP 051 / SP 114 % Major applications processed within 13 weeks or within agreed timescales (Monthly)	
CRP 052 / SP 115 % of minor planning applications determined within 8 weeks or within agreed timescales (Monthly)	

Environment, Civic Pride, & Climate Monthly Reported Corporate KPIs

PI Code & Description	Cabinet Portfolio	Polarity	June-23 Result	June-23 Target	Short Trend / MoM Trend	Long Trend / YoY Trend	Q1 / YTD 2023/24 Result	Q1 / YTD 2023/24 Target	Short Trend / QoQ Trend	Long Trend / YoY Trend
CRP 044 Parking services estimated revenue (Monthly)	Transport	Aim to Maximise	1,735,325	1,966,948.3	↓	↓	4,984,212	5,900,844.9	↓	↑
CRP 059 / SP 008 No. of people accessing the library by borrowing an item or using a peoples network terminal at least once in the previous 12 months (Monthly)	Education and Lifelong Learning	Aim to Maximise	58,984	56,500	↓	↓	58,984	56,500	↓	↓
CRP 097 / SP 065 % Household waste recycled and composted (Monthly in arrears)	Local Environment, Green spaces and Climate Change	Aim to Maximise	42.76%	43%	↓	↔	43.07%	43%	↑	↔
CRP 103 / SP 454 % of fly-tips removed within 24 hours (Monthly)	Local Environment, Green spaces and Climate Change	Aim to Maximise	96.77%	95%	↑	↑	94.51%	95%	↓	↑
CRP 124 / SP 568 % of street reports rectified within the contract standard time frame (Monthly)	Local Environment, Green spaces and Climate Change	Aim to Maximise	87.20%	90%	↓	↑	81.59%	90%	↓	↑
CRP 126 / SP 573 Number of refuse collections including recycling and kitchen waste (excluding garden waste) missed per 100,000 (Monthly)	Local Environment, Green spaces and Climate Change	Aim to Minimise	87	80	↓	↑	56	80	↑	↑
SP 349 14 to 25 year old fitness participation at leisure centres	Sport and Heritage	Aim to Maximise	9,367	6,738	↓	↓	28,240	22,554	↑	↓
SP 405 No. Of Leisure Centre users	Sport and Heritage	Aim to Maximise	91,247	77,747	↓	↓	273,746	230,813	↑	↓
SP 523 % of repeat MARAC cases (domestic abuse) by volume	Civic Pride	Aim to Maximise	45%	40%	↑	↑	45%	40%	↑	↑

Environment, Civic Pride, & Climate Quarterly Reported Corporate KPIs

PI Code & Description	Cabinet Portfolio	Polarity	June-23 Result	June-23 Target	Short Trend / MoM Trend	Long Trend / YoY Trend	Q1 / YTD 2023/24 Result	Q1 / YTD 2023/24 Target	Short Trend / QoQ Trend	Long Trend / YoY Trend
CRP 111 / SP 497 % ASB cases acknowledged within service timescales (Quarterly)	Civic Pride	Aim to Maximise					98.0%	90%	↔	↑
CRP 119 / SP 558 Average Performance Quality Score (Litter and Cleansing Standards) (Quarterly)	Local Environment, Green spaces and Climate Change	Aim to Maximise					5.14	4.9	↑	↑
CRP 136 Number of trees on public land	Local Environment, Green spaces and Climate Change	Aim to Maximise					NYA			
CRP 137 % of CCTV Cameras Upgraded	Civic Pride	Aim to Maximise					NYA			

Housing & Sustainable Development Monthly Reported Corporate KPIs

PI Code & Description	Cabinet Portfolio	Polarity	June-23 Result	June-23 Target	Short Trend / MoM Trend	Long Trend / YoY Trend	Q1 / YTD 2023/24 Result	Q1 / YTD 2023/24 Target	Short Trend / QoQ Trend	Long Trend / YoY Trend
CRP 051 / SP 114 % Major applications processed within 13 weeks or within agreed timescales (Monthly)	Housing and Sustainable Development	Aim to Maximise	N/A	81%	N/A	N/A	100%	81%	↑	↑
CRP 052 / SP 115 % of minor planning applications determined within 8 weeks or within agreed timescales (Monthly)	Housing and Sustainable Development	Aim to Maximise	86.36%	72%	↓	↑	86.36%	72%	↓	↑
CRP 061 / SP 036 No. of households in temporary accommodation (Monthly)	Housing and Sustainable Development	Aim to Minimise	391	450	↓	↓	391	450	↓	↓
CRP 062 / SP 035 No. of homelessness interventions (Monthly)	Housing and Sustainable Development	Aim to Maximise	114	113	N/A	↔	114	113	N/A	↔

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Housing & Sustainable Development Quarterly Reported Corporate KPIs

PI Code & Description	Cabinet Portfolio	Polarity	June-23 Result	June-23 Target	Short Trend / MoM Trend	Long Trend / YoY Trend	Q1 / YTD 2023/24 Result	Q1 / YTD 2023/24 Target	Short Trend / QoQ Trend	Long Trend / YoY Trend
CRP 134 Average no. of stalls in Mitcham Market	Civic Pride	Aim to Maximise					NYA			
CRP 135 No. Of events in Mitcham	Civic Pride	Aim to Maximise					NYA			

Indicators not yet reported/confirmed as of Q1	
CRP 134 Average no. of stalls in Mitcham Market	In development
CRP 135 No. Of events in Mitcham	In development
CRP 136 Number of trees on public land	TBC as annual
CRP 137 % of CCTV Cameras Upgraded	TBC as annual



Sustainable Communities Work Programme 2023/24

This table sets out the draft Sustainable Communities Overview and Scrutiny Panel's Work Programme for 2023/24 following discussions at the topic workshop on 7 June 2023.

The work programme will be considered at every meeting of the Panel to enable it to respond to issues of concern or to request new pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting by meeting basis, identifying the issue under review, the nature of the scrutiny (pre decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Chair: Cllr Stuart Neaverson
Vice-chair: Cllr Daniel Holden

Scrutiny Support

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -
Rosie McKeever, Scrutiny Officer
Tel: 020 8545 4035; Email: rosie.mckeever@merton.gov.uk

For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date: ~~26 June 2022~~ (**Deadline for papers:** ~~5pm, 19 June 2022~~)

Item/issue	How	Lead member and/or lead officer	Intended outcomes
Executive Director introductions	Verbal update with Q&A	Lucy Owen (Executive Director of Housing and Sustainability) Dan Jones (Executive Director of Environment, Civic Pride and Climate)	To understand current priorities in relation to Panel work programme
Borough of Sport update	Cabinet report	Dan Jones (Executive Director of Environment, Civic Pride and Climate); Cllr Caroline Cooper-Marbiah, Cabinet Member for Sport and Heritage	
Community Toilet Scheme	Report	Cllr Stephen Mercer	
Electric Vehicle Task Group report	Report	Cllr Laxmi Attawar, Chair of the EV Task Group	
Performance monitoring	Basket of indicators plus verbal report	Executive Directors	To highlight any items of concern
Work programme 2023/24	Written report	Rosie McKeever, Scrutiny Officer	To agree the work programme.
Task Group discussion	Verbal	Chair	Agree a task group for 2023/24.

Meeting date: 19 September 2023 (*Deadline for papers: 5pm, 11 September 2023*)

Item/issue	How	Lead member and/or lead officer	Intended outcomes
Cabinet Member Priorities	Verbal update with Q&A	Cabinet Members for Transport; Housing and Sustainable Development; Sport and Heritage; Local Environment, Green Spaces and Climate.	To understand current priorities in relation to Panel work programme
Mitcham Town Centre Manager	Report	Paul McGarry	
Performance monitoring	Basket of indicators plus verbal report	Executive Directors	To highlight any items of concern and/or request additional information
Work programme 2023/24	Written report	Rosie McKeever, Scrutiny Officer	To agree the work programme.

Meeting date: 2 November 2023 (*Deadline for papers: 5pm, 24 October 2023*)

Item/issue	How	Lead member and/or lead officer	Intended outcomes
Budget and business planning (round 1)	Written report	Executive Director of Finance & Digital	Monitor progress of recommendations
Merton's Housing Associations – repairs and maintenance standards	Q&A	Representatives from Clarion. MOAT, Wandle etc, will be invited to attend the session.	
Clarion Housing: Estate Regeneration – including climate elements of building.	Written report	Clarion Housing	
Performance monitoring	Basket of indicators plus verbal report	Executive Directors	To highlight any items of concern and/or request additional information
Work programme 2023/24	Written report	Rosie McKeever, Scrutiny Officer	To agree the work programme.

Meeting date: 18 January 2024 (**Deadline for papers:** 5pm, 9 January 2024)

Item/issue	How	Lead member and/or lead officer	Intended outcomes
Budget and business planning (round 2)	Report	Executive Director of Finance & Digital	To comment on the budget and business plan proposals and make any recommendations to the Commission
Walking & Cycling Strategy (Consultation results and/or conduct pre-decision scrutiny).	Written report	Paul McGarry, Head of Future Merton	<i>Disability Access to be included in walking and cycling strategy</i>
Climate Change and Net Zero progress	Report	Tara Butler; Dominique Hill	Review the Climate Delivery Plan for Year 4 prior to Cabinet in February
Idverde	Focus on sustainability and best practice.	Andrew Kauffman	
Performance monitoring	Basket of indicators plus verbal report	Executive Directors	To highlight any items of concern and/or request additional information
Work programme 2023/24	Written report	Rosie McKeever, Scrutiny Officer	To agree the work programme.

Meeting date: 29 February 2024 (**Deadline for papers:** 5pm, 20 February 2024)

Item/issue	How	Lead member and/or lead officer	Intended outcomes
Fly tipping Action Plan	Report	AD for Public Space	
Air Quality Action Plan		Jason Andrews	
Waste and Street Cleaning update	Report	AD for Public Space	
Flooding	Report	Tom Sly, Flood Management Officer	Invite Thames Water to attend
Performance monitoring	Basket of indicators plus verbal report	Executive Directors	To highlight any items of concern and/or request additional information
Work programme 2023/24	Written report	Rosie McKeever, Scrutiny Officer	To agree the work programme.

Meeting date: 21 March 2024 (*Deadline for papers: 5pm, 12 March 2024*)

Item/issue	How	Lead member and/or lead officer	Intended outcomes
Rogue Landlords & update on the selective and additional licensing scheme	Written report	Housing Team	Include HMO's, enforcements, and complaints
Tree Strategy	Written report		
Performance Monitoring	Basket of indicators plus verbal report	Executive Directors	
Topic suggestions 2024/25	Written report	Rosie McKeever, Scrutiny Officer	To seek suggestions from the Panel for the Panel's 2024/25 work programme

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